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| <b>Meeting</b>         | SCITT Governance Committee                                         |
| <b>Date &amp; Time</b> | Wednesday 8 <sup>th</sup> October 2025 - 8.30am – 10.30am on Teams |

To be clerked by – Di Brown Governance Professional

### Agenda

|   | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Lead      | Timing       |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------|
| 1 | <b>Welcome &amp; Apologies for Absence</b>                                                                                                                                                                                                                                                                                                                                                                                                                               | Chair     | 8.30 - 8.35  |
| 2 | <b>Declaration of any personal or business interests for items detailed for this meeting.</b>                                                                                                                                                                                                                                                                                                                                                                            | Chair     | 8.35 – 8.45  |
| 3 | <b>Review and acceptance of the minutes of the previous meeting.</b>                                                                                                                                                                                                                                                                                                                                                                                                     | Chair     |              |
| 4 | <b>Update on any significant matters or actions arising from those minutes</b>                                                                                                                                                                                                                                                                                                                                                                                           | Chair     |              |
| 5 | <b>Governance Business – New Academic Year</b> <ul style="list-style-type: none"> <li>• Scheme of Delegation</li> <li>• Terms of Reference from Board</li> <li>• Reminder of Directors/Governors Code of Conduct</li> <li>• Communication Policy</li> <li>• Declaration of Interests Updates</li> <li>• Confirmation of Chair and Election of Vice Chair</li> <li>• Outline of Governance Plan and Agenda Setting – reminders for Chairs/vice chairs and Head</li> </ul> | GP        | 8.45 – 9.05  |
| 6 | <b>SCITT Business</b> <ul style="list-style-type: none"> <li>• Priorities for 2025-26</li> <li>• Review of Strategic Plan</li> <li>• Confirmation of Trainee Numbers</li> <li>• Implementation of Mosaic- update and impact</li> <li>• Marketing Strategy 2025/26</li> </ul>                                                                                                                                                                                             | A Brady   | 9.05 – 9.45  |
| 7 | <b>Update on Financial Position</b>                                                                                                                                                                                                                                                                                                                                                                                                                                      | N Chapman | 9.45 – 10.00 |

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| 8  | <b>Policies</b>                                                                                                                                                                                             | Chair   | 10.00 – 10.15 |
| 9  | <b>Correspondence</b>                                                                                                                                                                                       | A Brady | 10.15 - 10.25 |
| 10 | <b>Feedback from LLT Board</b><br><b>Feedback to LLT Board</b>                                                                                                                                              | Chair   | 10.25 – 10.30 |
|    | <b>Date and Time of Next Meeting</b><br><br>Development Evening<br>Tuesday 21 <sup>st</sup> October 4.30pm – 7.30pm at Vortex 1000<br><br>Wednesday 28 <sup>th</sup> January 2026 8.30am – 10.30am on Teams | Chair   |               |