



Meeting	SCITT Governance Committee
Date & Time	Wednesday 29 th January 2025 - 8.30am – 10.00am on Teams

To be clerked by – Di Brown Governance Professional

Agenda

	Description	Lead	Timing
1	Welcome & Apologies for Absence Welcome to new member – Nicola Clayton Confirmation of Board Appointed Chair and election of vice chair	Chair	8.30 - 8.35
2	Declaration of any personal or business interests for items detailed for this meeting.	Chair	8.35 – 8.45
3	Review and acceptance of the minutes of the previous meeting.	Chair	
4	Update on any significant matters or actions arising from those minutes	Chair	
5	Governance Business – New Academic Year • Scheme of Delegation • Terms of Reference from Board • Reminder of Governance Handbook • Directors/Governors Code of Conduct • Communication Policy • Declarations of Interest Updates • Outline of Governance Plan and Agenda Setting Reminder for Chair/Vice Chair & Head teacher • Confirmation of Linked Governors – review of role and linked areas • Governor Hub, Knowledge and NGA	DB	8.45 – 8.55
6	Priorities for 2024-25	Alison Brady	8.55 – 9.05
7	Review of Strategic Plan	Alison Brady	9.05 – 9.15

8	Confirmation of Trainee Numbers	Alison Brady	9.15 - 9.20
9	Curriculum Implementation Plan	Alison Brady	9.20 – 9.30
10	OfSTED Updates – Moving to Outstanding	Alison Brady Karen Shotton	9.30 – 9.40
11	Update on Financial Position	Natalie Chapman	9.40 – 9.55
10	Policies - for comment or ratification	Alison Brady	9.55 - 10.05
11	Correspondence	Alison Brady	10.05 - 10.15
12	Feedback from LLT Board Feedback to LLT Board	Chair	10.15 – 10.25
12	Date and Time of Next Meeting Development Evening Tuesday 1 st April 4.30pm – 7.30pm at Vortex Wednesday 30 th April 2025 8.30am – 10.30am at Vortex	Chair	10.25 – 10.30